



## Carbon Reduction Plan



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## Commitment to achieving Net Zero

EMA Training Limited is committed to achieving Net Zero emissions by 2028.

### Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

***Our organisation's baseline emissions are below.***

Baseline Year: 2023	
Additional Details relating to the Baseline Emissions calculations.	
EMA has not previously assessed or reported emissions. Therefore, we have used our first reporting period as our Baseline. The data has been produced using the carbon footprint calculator supplied by, Normative for UK businesses and is based on the UK Government emission factors.	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1 (Assets directly effecting greenhouse gases not controlled our owned)	0.0
Scope 2 (100%Renewable Energy used)	0.0
Scope 3 (purchased goods and Services 28.6, Capital Goods 1.86, Business Travel 0.329)	30.8
Total Emissions	30.8

## Current Emissions Reporting (Same as baseline)

Reporting Year: 2023	
EMISSIONS	TOTAL (tCO2e)
Scope 1 (Assets directly effecting greenhouse gases not controlled our owned)	0.0
Scope 2 (100%Renewable Energy used)	0.0
Scope 3 (purchased goods and Services 28.6, Capital Goods 1.86, Business Travel 0.329)	30.8
Total Emissions	30.8

## Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 5 tCO2e by 2028. This is a reduction of 84%

## Carbon Reduction Projects

### *Completed Carbon Reduction Initiatives*

The following environmental management measures and projects have been completed or implemented since the 2023 baseline.

- ✔ Delivery sessions and reviews will become hybrid, where possible
- ✔ We have decreased the number of remote meetings held with internal and External Stakeholders, reducing travel time for face-to-face meetings.
- ✔ Staff members adopting hybrid working has increased from 30% to 50% of the time.
- ✔ Changed to an electricity supplier using 100% renewable energy.

***In the future we hope to implement further measures such as:***

- ❑ Future company cars purchased will be Electric / Hybrid vehicles.
- ❑ Assets purchased, such as laptops, tablets, mobile phones, and any other electronic equipment will only be replaced if poorly performing. Assets disposed of will be disposed of in an environmentally friendly way, donated to a worthwhile cause / charity.
- ❑ Staff members will increase hybrid working from 50% to 70% of the time.
- ❑ Limiting the presence in the HUBs across the East Midlands will reduce heating and power emissions.
- ❑ EMA will only engage with stakeholders that are working towards a Carbon Reduction Initiative.
- ❑ Reduce the amount of paper used within delivery to Zero, non-existent.
- ❑ Introduce a cycle to work scheme.
- ❑ IT systems to be reviewed to ensure that they are energy efficient.
- ❑ All purchases to be considered to ensure used more efficiently, examples such as, reduction on single use plastic and paper, reusable items (instead of disposable).

## **Declaration and Sign Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate [Government emission conversion factors for greenhouse gas company reporting](#)

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>2</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the Managing Director.

Signed on behalf of EMA Training Limited



Date: Monday 5<sup>th</sup> June 2023

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<sup>1</sup><https://ghgprotocol.org/corporate-standard>

<sup>2</sup><https://ghgprotocol.org/standards/scope-3-standard>